

Updated Payment and Balance Policy for Lancaster Recreation Commission Program Registration for Overdue Payments on Households

Effective July 1, 2023

In an effort to maintain affordable and accessible recreation and educational programs for Lancaster residents, Lancaster Recreation Commission upholds a policy on overdue payments and remaining balances on household accounts.

As such, any household accounts with overdue payments, regardless of program within the Lancaster Recreation Commission, are restricted from registration or enrollment in future Lancaster Recreation Commission programs until balance is paid in full or an approved payment plan is established.

For example, if an overdue balance is present on the household account for childcare programs, such as summer camp, Before and After School Care or preschool, etc., individuals related to the household account are prohibited from enrolling in any additional future Lancaster Recreation Commission programs until the overdue balance is resolved.

If an overdue balance is present from summer camp, any individual on the household account may not be eligible to register for any programming, including but not limited to youth sports programs, adult sports programs, dance, childcare, Before or After School programs or additional special programming.

If you register for a program and have an overdue balance, your program registration may be canceled. If you register for a program that is full, you may be removed from the program spot once registration is canceled and you may be placed on a waitlist.

This policy is in addition to program specific policies for late payment and overdue balances. Late payment penalties, loss of subsidized funding and suspension from the program may all result due to late or overdue payments. Notification will be provided to you in the instance of late payments in accordance with your specific program rules. Please check your program handbook or policies for more information.

If you are having difficulty in facilitating a payment, or if you are disputing any fees payable related to the invoice, you must contact our administrative staff in advance of attempting to register for another program.

At Lancaster Rec, we are committed to working collaboratively and compassionately with families and participants that incur overdue balances related to programs. However, please take note that this policy will take effect July 1, 2023. No exceptions to the policy will be made. We appreciate your attention to this information.